



Sean Rogan
Executive Director

**HOUSING AUTHORITY
of the County of Los Angeles**

Administrative Office

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Gloria Molina
Mark Ridley-Thomas
Zev Yaroslavsky
Don Knabe
Michael D. Antonovich
Commissioners

May 11, 2010

The Honorable Board of Commissioners
Housing Authority of the
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, California 90012

Dear Commissioners:

**APPROVE THE PURCHASE OF SIX VEHICLES FOR SECTION 8 HOUSING CHOICE VOUCHER
PROGRAM UTILIZING AN ESTABLISHED COUNTY PURCHASE AGREEMENT
(ALL DISTRICTS) (3 VOTES)**

SUBJECT

This letter recommends approval for the purchase of six vehicles from D. Longo Inc. utilizing an established County purchase agreement. The vehicles will be used to support the Section 8 Housing Choice Voucher Program.

IT IS RECOMMENDED THAT YOUR BOARD:

1. Authorize the Executive Director to execute a purchase order and all other necessary documents with D. Longo Inc., a vendor qualified by the County's Purchasing Agent, for the purpose of six vehicles to support the Section 8 Housing Choice Voucher Program, using \$154,906 in Fleet Services Revenue which will be charged to the Section 8 Program.
2. Find that the purchase of vehicles is not subject to the provisions of the California Environment Quality Act (CEQA) because the activity is not defined as a project under CEQA.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

The purpose of this action is to purchase six Toyota Prius vehicles, which will be used to conduct inspections and reviews for the Housing Authority's Section 8 Housing Choice Voucher Program.

ADOPTED

BOARD OF COMMISSIONERS
HOUSING AUTHORITY

3-H MAY 11, 2010

SACHI A. HAMAI
EXECUTIVE OFFICER

FISCAL IMPACT/FINANCING

There is no impact on the County general fund. The purchase will be funded with up to \$154,906 in Fleet Services Revenue, which will be charged to the Section 8 Program. The acquisition and maintenance costs for these vehicles will be paid using Section 8 Administrative funds for the life of the vehicles.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

Housing Authority staff conducts inspections of Section 8 residential units throughout the County. Five of the Housing Authority's fleet vehicles that are used for this purpose are 1999 and 2000 model year Chevy Cavaliers with an average number of miles exceeding 108,000. These old vehicles will be replaced with more energy efficient hybrid vehicles that will decrease fuel and maintenance costs as well as emissions. The sixth car is to be used by the management services department for quality control inspections and reviews of the contract-based organizations that utilize set-aside vouchers and require compliance monitoring.

On April 28, 2010, the Housing Commission recommended approval of the vehicle purchase.

ENVIRONMENTAL DOCUMENTATION

This activity is exempt from the provisions of the National Environmental Policy Act pursuant to 24 Code of Federal Regulations, Part 58, Section 58.35 (b)(3), because it involves equipment purchase that will not have a physical impact on or result in any physical changes to the environment. The activity is also not subject to the provisions of CEQA pursuant to State CEQA Guidelines 15060(c)(3) and 15378, because it is not defined as a project under CEQA and does not have the potential for causing a significant effect on the environment.

CONTRACTING PROCESS

In lieu of conducting a separate competitive solicitation process, the Housing Authority will issue a purchase order, containing substantially similar terms and conditions as those in County Agreement No. MA-IS-42911-7 with D. Longo Inc.

IMPACT ON CURRENT SERVICES (OR PROJECTS)

The purchase is necessary to provide safe and efficient cars for the Section 8 Housing Choice Voucher Program.

The Honorable Board of Supervisors
5/11/2010
Page 3

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Sean Rogan", followed by a horizontal line.

SEAN ROGAN
Executive Director

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